



**Minutes of the Public Meeting of the
Board of Directors of the Florida Public Archaeology Network,
Mid Year Meeting via Adobe Connect
December 19, 2012
Noon – 2:30 p.m. CST**

The Board of Directors of the Florida Public Archaeology Network (FPAN), University of West Florida, held a public meeting on Wednesday, December 19, 2012, via Adobe Connect. The meeting convened at 2:30 p.m. CST, lasting approximately 2.5 hours.

The meeting was called to order by Chair Dr. Judith Bense.

Roll was taken around the table and the following directors were in attendance: Dr. Judith Bense; Ms. Patty Flynn, Dr. Lynne Goldstein, Dr. John Worth, Ms. Lee Hutchinson, Ms. Shorty Robbins, Mr. Robin Moore, Mr. Paul Jones, Dr. Mary Glowacki, Mr. Terry Klein and Mr. Greg Cook.

Others in attendance were Dr. William B. Lees, Executive Officer and Secretary of the Board; Dr. Elizabeth Benchley, staff advisor to the Board; Cheryl Phelps, FPAN Coordinating Center Office Administrator; Dr. Della Scott-Ireton, FPAN Associate Director.

Dr. Bense asked for approval of agenda or changes/additions. Dr. Goldstein motioned to accept, and Greg Cook seconded. Approved by all.

Dr. Bense called for the approval of the minutes from the May 10, 2012 meeting. Dr. Goldstein made a motion to approve and Patty Flynn seconded with all members approving. Dr. Bense welcomed Dr. John Worth to the Board, replacing Norma Harris.

Agenda item—Executive Director's Report

Robin Moore made a motion to send an official resolution of appreciation from FPAN to Norma Harris for her years of service on the FPAN Board. Dr. Goldstein seconded and all approved.

Dr. Lees proceeded to review staff changes: Dr. Richard Estabrook, Central Region, left FPAN in November for a job opportunity in the private sector. Irina Sorset, Outreach Coordinator for NW Region, resigned in order to move to New Orleans at the end of the year. She has been replaced by Nicole Bucchino. Dr. Estabrook's position will remain unfilled.

Dr. Lees and Dr. Goldstein are working on recommendations on how to provide more input from the Coordinating Center into reviews of Regional Center personnel. They feel change needs to be made through the MOA, possibly in Section 7, part A. Also, they are looking at the development of a self-evaluation based on set criteria for added measures. This could be applied at mid-year before contracts are renewed.

Agenda item–Budget

Dr. Lees discussed present budget forecasts with a reminder that carry forward money will at some point no longer be available to cover recurring obligations for FPAN.

Agenda item–Strategic Goals

Dr. Della Scott-Ireton reviewed the status of strategic goals with recommended updates and revisions. We have made significant progress. This set of goals will last through 2015.

Agenda Item – Development Committee

Sarah Miller presented the problem statement the committee developed along with suggestions on how to make it work. Dr. Bense suggested we speak with the UWF attorney and Foundation/Development office to determine our first steps in acquiring outside funding. She has asked Dr. Lees to work with Sarah, Terry Kline, and Dr. Elizabeth Benchley on this matter.

Agenda item–Review of Florida Archaeology Month 2013

Jeff Moates and his committee have been working on the FAM poster design. Dave Edwards, the artist, is making final revisions and the poster will go to press in January in order to be available for distribution at the February FAS board meeting. FAC and FAS have contributed funds towards this project. FPAN paid the artist directly as their contribution..

Agenda Item–New On-Line reporting approach

Jason Kent reported the on-line reporting is working well. The information is more consistent, accountable, and helpful for assessment.

Agenda Item – Site Stewardship

Dr. Rachel Wentz is handling this project and will be meeting with State Parks officials in Tallahassee to determine how to proceed with a pilot project.

Agenda Item–BAR Update–Dr. Mary Glowacki – State Archaeologist Dr. Mary Glowacki provided an update on the Bureau of Archaeological Research.

Old Business –

None.

New Business –

None

At 2:30 p.m. meeting was adjourned.